



Zoom Panelist Checklist when utilizing Interpretation

**Following these suggestions will help to ensure an optimal
experience and mitigate sound and connection issues**

1. Ensure you are using the most updated version of Zoom.	<input type="checkbox"/>
2. Use a quality headset with a microphone rather than the computer microphone.	<input type="checkbox"/>
3. Connect via computer or laptop instead of your smartphone or tablet.	<input type="checkbox"/>
4. Connect your computer to Ethernet instead of Wifi for a more stable internet connection.	<input type="checkbox"/>
5. Complete a pre-event test with Zoom Interpretation during rehearsal or at least one hour before the event.	<input type="checkbox"/>
6. Select the same language on Zoom interpretation icon for both listening and speaking. For example, if you are speaking in English, select "English" as your interpretation language on Zoom.	<input type="checkbox"/>
7. Mute yourself when not the speaker.	<input type="checkbox"/>
8. If you are experiencing issues on Zoom, please log out of Zoom and log back in then select your preferred interpretation language. If the problem persists, restart your computer.	<input type="checkbox"/>