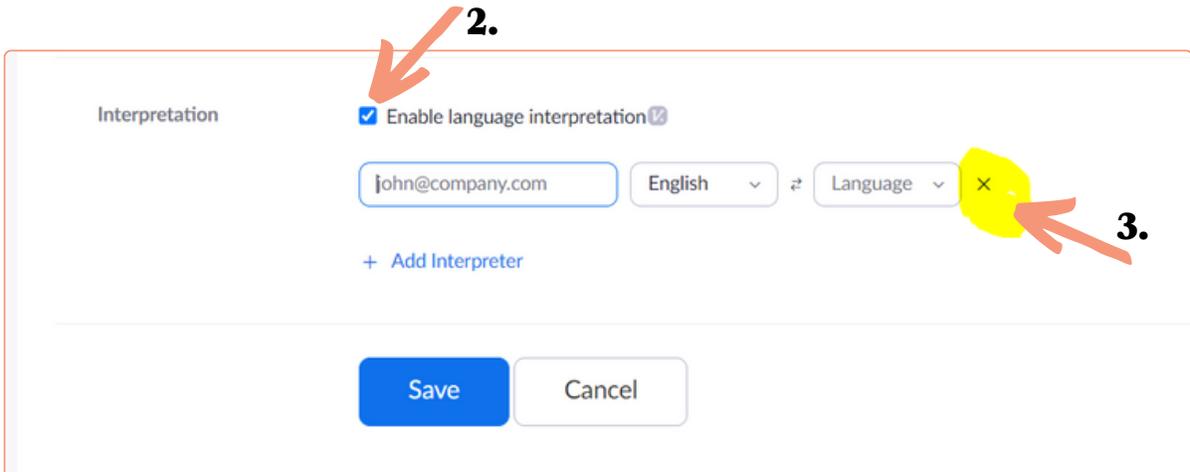


User Guide

Enabling the Interpretation Feature on Zoom - Host

Scheduling your meeting with language interpretation:

1. In the meeting scheduling portal, set up the meeting with language interpretation enabled as shown below:
2. Check "Enable language interpretation."
3. Click "x" to exit the option for the interpreter's email.
4. Click "Save."



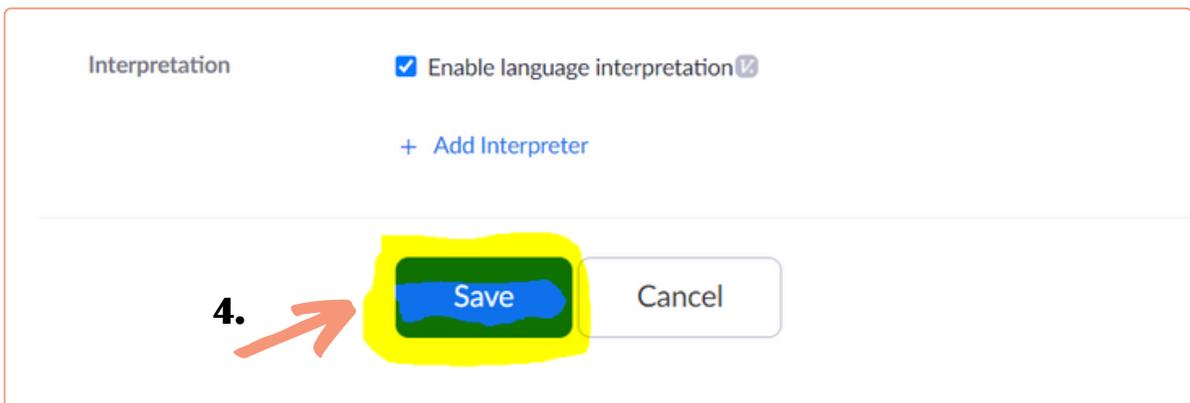
Interpretation

Enable language interpretation ⓘ

john@company.com English ⇄ Language ×

+ Add Interpreter

Save Cancel



Interpretation

Enable language interpretation ⓘ

+ Add Interpreter

4. Save Cancel

Continued on page 2 ...

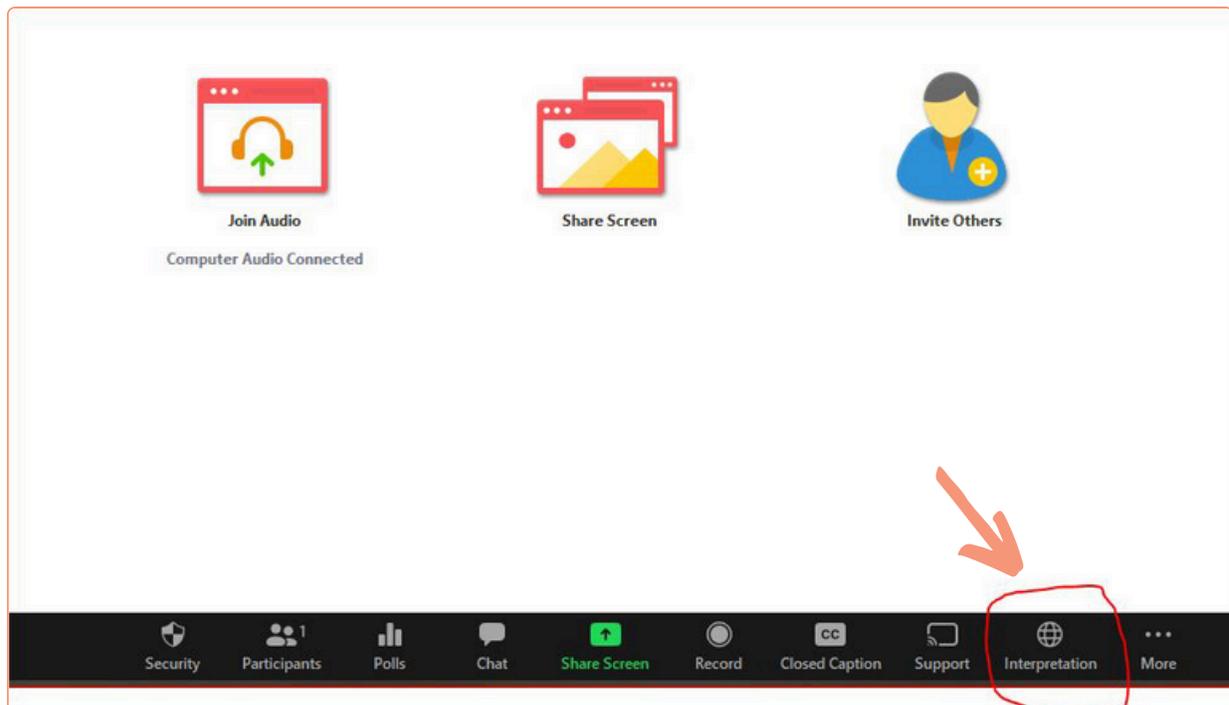


User Guide

Enabling the Interpretation Feature on Zoom - Host

To initiate interpretation at the start of the meeting, do the following:

1. Start the Zoom meeting.
2. Enable the interpretation function by clicking on the interpretation icon, as shown below:



Continued on page 3 ...





User Guide

Enabling the Interpretation Feature on Zoom - Host

Continued from page 2:

3. Enter the interpreter name as follows "Interpreter [Name]." In the example below, it is changed to "Interpreter David."
4. Select the language the interpreter will interpret into. In this example, it is Spanish.
5. Click "Start."

